



**Cabazon Water District**  
14-618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING  
MINUTES**

**Meeting Location:**  
Cabazon Water District Office  
14-618 Broadway Street  
Cabazon, California 92230

**Meeting Date:**  
October 18, 2016 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Teresa Bui - Present  
Director Maxine Israel - Present  
Director Sarah Wargo - Present  
Director Alan Davis - Present  
Director Robert Lynk - Present

Calvin Louie, General Manager - Present  
Elizabeth Lemus, Board Secretary - Present  
Cindy Byerrum, Financial Consultant - Present  
Steve Anderson, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District -

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of September 20, 2016
- b. Regular Board Meeting Minutes and warrants of September 20, 2016
- c. Ratification of former Hadley property purchase/acquisition, and sale agreement (re: 50100 Main St., Cabazon CA 92230 property).

**2. Warrants – None**

**3. Awards of Contracts – None**

**Motion to approve the consent calendar item(s) a.) Finance and Audit Committee Meeting Minutes and warrants approved by the committee of September 20, 2016, b.) Regular Board Meeting Minutes and warrants of September 20, 2016, c.) Ratification of former Hadley property purchase/acquisition, and sale agreement (re: 50100 Main St., Cabazon CA 92230 property), made by Director Israel and 2<sup>nd</sup> by Director Davis**

Director Bui - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

**UPDATES**

1. Update: San Gorgonio Pass Regional Water Alliance Update  
(by Director Israel)
2. Update: Manager's Operations Report  
(by General Manager Louie)
  - Water Rate Workshops
  - Fiscal Year Budget
  - Human Resources

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is listed on the agenda under Closed Session; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**NEW BUSINESS**

1. Discussion: Platinum Consulting Group – Cindy Byerrum, MPA, CPA and Founder of PCG – Introduction  
  
Ms. Byerrum introduced herself and her company to the Board of Directors.
2. Discussion/Action: NBS Government Finance Group – Board to approve contract to perform a water rate study and workshop.  
  
Note: Director Wargo requested that this item be tabled so that she could fully read the NBS contract before making a Board decision on the item.

Motion to approve table this item made by Director Bui and 2<sup>nd</sup> by Director Wargo.

Director Bui - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk – Aye

Note: Director Lynk called for a Special Meeting to make a decision on the NBS Government Finance Group water rate study and workshop contract, to be held on Monday, October 24, 2016, at 16:00 hr. at the District Administration Office. All Directors agreed on this date and time, and expressed that they would plan on attending this meeting.

3. Discussion/Action: Best, Best, & Krieger – Client Appreciation Dinner – Wednesday, November 30, 2016 at 6:00 pm – Ralph Brennen’s Jazz Kitchen (located at Downtown Disney® District, Anaheim, CA)  
  
Please notify the Cabazon Water District (CWD) administration staff if any current Board of Directors would like to attend on or before the end of the CWD’s business day of Tuesday, November 22, 2016.

(Title 2, Cal. Code of Regs., section 18946.2 for invitation-Only Events, may require you to disclose your and your guest's "pro-rata share" of cost of the event as a gift on your next Form 700.)

No action taken. It was explained that if any Director wished to attend, they would need to notify District staff on or before the end of Tuesday, November 22, 2016.

4. Discussion/Action: Trunk or Treat – Board to approve the amount to fund and District staff to participate in this community event.

Motion to approve \$300 funding towards candy for the Trunk or Treat community event made by Director Bui and 2<sup>nd</sup> by Director Davis.

Director Bui - Aye  
Director Israel – Absent (Director Israel excused herself from participating in this discussion item)  
Director Wargo - Absent (Director Wargo excused herself from participating in this discussion item)  
Director Davis - Aye  
Director Lynk - Aye

A seven-minute break was called at 19:00 hr., and the meeting was reconvened at 19:17 hr.

**OLD BUSINESS**

1. Discussion/Action: DPI – Request Refund on Deposit for Water & Waste Water - Carmen Meadows Residential Development (by Jack Pryor)

Note: Mr. Pryor requested a breakdown of invoices and services provided which exhausted his monetary deposits made towards Carmen Meadows project development. It was explained that the invoices had already been made available to him through multiple Board Packets, and an additional copy of the current Board Packet was provided to him during this meeting, as a courtesy.

Motion to deny Mr. Jack Pryor/DPI's refund request on deposit for water and waste water regarding Carmen Meadows Residential Development, and to submit a return-receipt registered District letter and response to Mr. Pryor's PO Box and physical address, made by Director Lynk and 2<sup>nd</sup> by Director Israel.

Director Bui - Absent (Director Bui excused herself from participating in this discussion item)  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

2. Discussion: Sustainable Ground Water Update  
(by General Manager Louie & Steve Anderson)

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**GENERAL MANAGER/BOARD COMMENTS**

**1. Future Agenda Items**

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

Director Bui and Director Israel requested that the next regular board meeting include an agenda item regarding the Cabazon Neighborhood Watch 2016 Community Christmas Parade.

**2. Management Comments**

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

**3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

The FAC Committee requested that the FAC meeting time be changed from 3:45 pm to 5:00 pm before Regular Board Meetings. All Directors nodded in approval that the change was fine, and there were no objections heard by either Board or Public regarding the FAC meeting time change.

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

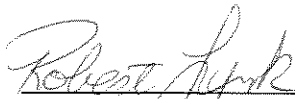
- a. Finance & Audit Workshop – Tuesday – November 15, 2016, 5:00 pm
- b. Regular Board Meeting – Tuesday – November 15, 2016, 6:00 pm
- c. Personnel Committee – None
- d. Special Board Meeting – Monday, October 24, 2016, 4:00 pm
- e. San Geronio Pass Regional Water Alliance – Alliance Meeting - Wednesday – October 26, 2016 - 5:00 PM to 7:00 PM

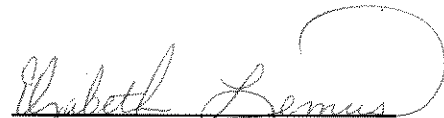
**ADJOURNMENT**

Motion to adjourn at 19:46 hr. made by Director Lynk and 2<sup>nd</sup> by Director Bui

Director Bui - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

Meeting adjourned at 19:46 hr. on Tuesday, October 18, 2016

  
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Robert Lynk, Board Chair  
Board of Directors  
Cabazon Water District

  
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Elizabeth Lemus, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*